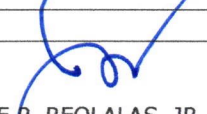
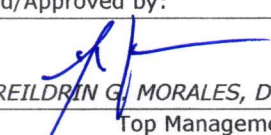
	BUREAU OF ANIMAL INDUSTRY	
	GENERAL PROCEDURES	
	<i>Document Name:</i>	GP BAI-0.2
Purpose Of The Manual		Rev. No.: 03 <i>February 08, 2021</i> Page: 1/1

The General Procedures Manual contains the documented procedures of the BAI's Quality Management System and is documented for the following reasons:

- To provide the details of the core processes presented in the Business Process, QM BAI-4.4(*Fig. 3*);
- To serve as employee guide in ensuring the consistent implementation of day to day tasks.
- To serve as reference documents during the conduct of audits, both internal and external.

<i>Prepared by:</i>	<i>Reviewed/Approved by:</i>
 FELIPE P. REOLALAS, JR. Quality Management Representative	 REILDRIN G. MORALES, DVM, MVPHMgt. Top Management