



25 March 2020

MEMORANDUM CIRCULAR

No.: 08
Series of 2020

SUBJECT : GUIDELINES FOR ISSUANCE OF LICENSES, CERTIFICATES AND FILING OF APPLICATIONS AT ANIMAL FEEDS, VETERINARY DRUGS AND BIOLOGICS CONTROL DIVISION (AFVDBCD), BUREAU OF ANIMAL INDUSTRY (BAI) RELATIVE TO THE IMPLEMENTATION OF ENHANCED COMMUNITY QUARANTINE (ECQ) IN LUZON

As the situation surrounding the COVID-19 pandemic continues to escalate and create uncertainty, we are committed to continue to support the feed industry as it impacts the animal nutrition and animal health.

To ensure continuous delivery of services and facilitate the transactions with AFVDBCD during the ECQ in Luzon, the following guidelines are hereby implemented:

- A. Applications for Initial /Change in Circumstances (CIC)
Initial applications for licenses and product registrations shall be accepted but processing will commence upon lifting of ECQ.
- B. Applications for Renewal
License To Operate (LTO), Certificate of Feed Product Registration (CFPR), Certificate of Product Registration (CPR) and Certificate of Veterinary Biological Product Registration (CVBPR) that are affected or expiring during the ECQ shall automatically be extended until the lifting of the ECQ. Applications must be submitted within 30 days after the ECQ is lifted.
- C. Sanitary/Phytosanitary - Import Clearance (SPS-IC)
Processing of SPS-IC shall continue processed without any change in the usual procedure and requirements. **Approved SPS-IC Prior To The Departure From The country Of Origin Policy (AO# 9)** shall still be strictly implemented. Those who have their LTO and CPR/CFPR/VBPR pending at the BAI can apply for SPS-IC.
- D. Payment of processing fee can be through the issuance of Manager's Check and send via courier to the BAI cashier.
- E. Special Import Permits
Special Import Permits shall be prioritized subject to the necessity or importance.
- F. Inspection of Feed/VDAP/ Biologics Establishments and Monitoring of Field Trial is suspended during the period of ECQ.

For your information and guidance.

CLARO N. MINGALA, DVSM, PhD
Officer-In-Charge, Assistant Director

